



Minutes
Board of Trustees Voting Meeting
May 20, 2021, 6:30 PM
Google Meet link: (link expired)

1. **Call to order - 6: 33 p.m.**
 - **Pledge of Allegiance – [Flag Image](#)**
 - Board Trustees in attendance: D.Rufo, G.Scott, M.Reynolds, A.Bragoli, E.Falcone, J.Work, S.Narahari, G.Queen, S.Glick, Y.Francois; K.Henkin, M.Grenier
 - Administration in attendance G.Guarino Buli, H.Smith; C.Schaeffer; M.Boyd; C.Gibson; D.Cosme

2. **Opening statements – Dan Rufo**
 - Held Public Workshop - Pandemic Response
 - Reminder Process for New Business - please submit public comment to email - publiccomment@rak12.org

3. **Review & accept minutes from April 15, 2021 - Voting Meeting and May 6, 2021 Special Meeting**
 - [April 15, 2021 Meeting Minutes](#)
 - Motion to approve minutes from April 15, 2021 Meeting made by E.Falcone; Seconded: G.Queen. All in favor, none opposed. Motion carries. **Minutes from April 15, 2021 Meeting are Accepted.**
 - **May 6, 2021 Special Meeting Minutes**
 - Motion to approve minutes from May 6, 2021 Meeting made by A. Bragoli; Seconded: J.Work. All in favor, none opposed. Motion carries. **Minutes from May 6, 2021 Meeting are Accepted.**

4. **Policy Reviews/Resolutions**
 - **Reauthorize [Child Find Policy](#).** Separate Votes held to approve Policy and each appendix.
 - Motion to Reauthorize Child Find Policy made by E.Falcone; Seconded: S.Glick. All in favor, none opposed. Motion carries. **Child Find Policy is Reauthorized.**
 - [Appendix 1 - Child Find Notice](#)
 - Motion to Reauthorize Appendix 1 of the Child Find Policy made by E.Falcone; Seconded: A.Bragoli. All in favor, none opposed. Motion carries. **Child Find Policy, Appendix 1 regarding “Notice” is Reauthorized.**
 - [Appendix 2 - Child Find & Screening Procedures](#)
 - Motion to Reauthorize Appendix 2 of the Child Find Policy made by E.Falcone; Seconded: S.Narahari. All in favor, none opposed. Motion carries. **Child Find Policy, Appendix 2 regarding “Find and Screening Procedures” is Reauthorized.**
 - **Motion to Approve Educational Evaluation/Independent Evaluations (IEEE) Policy**

- Motion to approve IIEE Policy made by E.Falcone; Seconded: G.Queen. All in favor, none opposed. Motion carries. **IIEE Policy Approved.**

5. Committees Meeting updates – Committee Chairs

- Development Committee – M.Grenier -
 - Board Development Report in Development Folder
 - Updates by G.Buli. Overall have been a very successful development year. Kudos to Mark Griener and all involved.
 - Golf Outing Planned for June 14th.
- Curriculum & Achievement – D.Rufo
 - Heather Rinker in attendance – prepared to move forward.
- HR Committee – E.Falcone.
 - Met yesterday. Focus was setting up for next year.
 - Last month mentioned that we had internal postings and filling those has led to some external postings. Filled Full time position for Band Leader. Will be looking for Math teacher.
- Finance Committee – S.Glick. Committee Met this week. Primary focus was upcoming budget school year. 31% of receivables remain outstanding for current year. This is pretty good for time of year and amount outstanding.
 - Minutes in the Finance Committee folder
 - **Committee requests vote to approve reinstating Staff Bonuses for FY21 as accrual item on budget– because we are tracking better than expected, we would like to add back the budget item to get approval to accrue bonuses for next year.**
 - Motion to approve reinstatement of Staff Bonuses for FY21-22 as accrual item on budget made by E.Falcone; Seconded: S.Nahari. All in favor, none opposed. Motion carries. **Approve reinstatement of Staff Bonuses for FY21 as accrual item on budget.**
 - Committee requests vote to approve preliminary approval FY22 budget under the “moderate” model for the purposes of allowing the CEO to to enable Gina Estimates of declining tuition receivables and conservative approach forecasting slight decline under moderate approach
 - Motion to approve preliminarily approve FY2022 budget based on the “moderate” model for the purposes of allowing the CEO to proceed with planning made by E.Falcone; Seconded: G.Queen. All in favor, none opposed. Motion carries. **The Board preliminarily approves FY2022 budget based on the “moderate” model for the purposes of allowing the CEO to proceed with planning.**
- Strategic Planning Committee – Y.Francois
 - N/A - no meeting this month
- Legislative Committee – G.Queen.
 - This month focus was to leverage excellent ranking RA received and to build on that with legislators.
 - Discussion relating to potential changes in elections to school boards that might impact budget and whether
- Equality & Equity – S.Narahari
 - Minutes in the E&E Committee folder
 - Notable needs for improved family involvement.
 - Updates from MSU and co-exist groups

- Book study and black lives matter mural
- Business Manager's Report – C.Schaeffer – Reports in Board Folder
 - Today we are down to 16% receivable from committee meeting.
 - Board Member's ethics' forms are due. Please note all questions must be answered, and if prior forms had unanswered questions, those can and should be amended to be complete. Carol needs original forms. ○ Carol. e been overlooked that require complete answers.
 - Motion to Approve Staff Roster made by E.Falcone; Seconded: Y.Francois. All in favor, none opposed. Motion carries. **Staff Roster is Adopted.**

6. Administration Reports

- Lower School Principal Report - Craig Gibson
 - For Christine Herman (who was at Kinder Express). Kindergarten getting ready for drive-by graduation; Discussion of planning. Ms. Wendy Weaver, Kindergarten teacher at RA for 20 years is retiring, we want to recognize her contribution to RA, thank her and let her know that and RA will miss her.
- Upper School Principal Report – Michelle Boyd
 - Black lives matter mural plans and time-frames discussed. End of year evaluations being conducted. This year very reflective of prior year and looking forward to more normalcy next year. Seniors had last day of classes today. Update to scholarship total \$9.9 million. Tomorrow is first “Light up the Night” event. Senior videos will be available along with Senior slide-show and Senior Awards. 8th grade drive-by graduation, Junior and Senior Proms upcoming. All guests at prom will prove vaccination or proof of negative test. June 9th is graduation.
- CEO Report – G. Guarino-Buli – May CEO Report in folder
 - Filled quite a few openings in K and 1st Grade. 5-6 Science moving up to 7-8th. 5th Math, Kindergarten aids and building subs being sought.
 - Planning retreat and back to school Professional Development. Book study is concluded. Overall experience was positive, irrespective of opinions on book content or author. One significant positive result was that the book study generated good conversations and having discussed at team meeting and internally lead to many, varied good discussions.
 - Multi-year grants are being used strategically and creatively as we bring back students for educational and emotional support across more than just next year.
- Report of Health and Safety Team - updates on procedures
 - Moving to bi-weekly meetings. Received notice yesterday that schools will be required to submit health and safety plans based on possible needs to shift learning models based on possible COVID factors next year.
 - Survey will be coming to see where needs will be – number of families that will feel the need to remain virtual, length of those needs, etc.
 - Technology being used being “tested out” by some staff – Cameras were tested – Eileen Keller talked about testing “swivel camera”. Audio was great, but camera could only track if movements were slow. Angela Wagner tested mounted camera with the hybrid class (half virtual/half present). Camera was more of a distraction, but audio system was great allowed her to move around the room and it was like the kids were in the room. General feedback was the teachers were more likely to continue to teach from laptop.

- The Board appreciates the teachers who tried piloting these cameras to find out what would be the best way for us to proceed.

7. New Business

- **Acceptance of Board Member resignation**
- **Leadership Retreat.** If able to join, Trustees are encouraged to do so.
- **Board Term Renewals -** Discussion for June vote
- **Board Officer Positions**
- **Nominate Board Officers for vote in June**
 - President – Dan as president. E. Falcone, Seconded by J.Work
 - Vice President – G. Queen nominates Beth, Seconded by Sujaya.
 - Treasurer- S.Glick nominates self for treasurer, Seconded by D.Rufo.
 - Secretary – S.Nahari nominates M.Reynolds, Seconded G.Queen.

8. Public comment

- A Bragoli, speaking for the Board, publicly thanked Gina, her team and staff through-out the building for her efforts throughout COVID. In addition, being recognized by reviewing
- G.Supplee wants to acknowledge appreciation for having these meetings on Zoom, has made attendance easier and would like to have this option continue. Also wants to acknowledge contributions to RA by Wendy Weaver.
- Public comment regarding question as to early start of school this year and advocating modification to move start date to August 23rd.

9. Adjournment

- Motion to adjourn meeting made by A.Bragoli; Seconded: M.Reynolds. All in favor; none opposed. Motion passes. **Meeting Adjourned at 8:08 p.m.**

10. Executive Session - Personnel Issues.